

# RURAL PLANNING RURAL ORGANIZATION

## RPO Technical Coordinating Committee

February 11th, 2016 – 10:00 A.M., Land of Sky Regional Council

### Minutes

#### **Attendance:**

Sara Nichols	Erica Anderson	Denise Braine	Brendan Merithew
Vicki Eastland	Zia Rifkin	Mark Burrows	Kris Boyd
Daniel Cobb	Joel Setzer	Chris Craig	Karen Kiehna
Kristina Solberg			

#### **WELCOME AND HOUSEKEEPING**

Mark Burrows called the meeting to order at approximately 10:00am; he welcomed everyone in attendance and introductions followed. He communicated that the Agenda needed to be approved with no modification requested.

***Kris Boyd moved to approve the Agenda without modification. Joel Setzer seconded and the motion carried without further discussion.***

#### **PUBLIC COMMENT**

No public comments were made.

#### **CONSENT AGENDA**

***Denise Braine moved to approve the Consent Agenda consisting of the minutes of the October 08, 2015 meeting. Kris Boyd seconded and as all were in favor the motion carried.***

#### **RPO BUSINESS**

Approve LOSRPO FY 2017 Planning Work Program (PWP): Vicki Eastland shared that she has sent the Planning Work Program (PWP) to NCDOT and it has been approved. The PWP is funded at the same level as last year which includes NCDOT funds plus local match funds. The large percent of the funding will be going into the CTP update as that will take up a considerable amount of LOSRPO staff time.

Discussion occurred regarding when the CTP update process would begin.

Denise Braine shared that the Appalachian Regional Commission (ARC) had just awarded Buncombe County Transportation grant funding for a study to look at Park and Ride options as those relate to Mountain Mobility services, and mentioned this might be useful with the work being done with Transylvania and Madison Counties researching Park n Ride connections to transit options. Vicki Eastland communicated that she could meet with the consultant for that study to discuss the Park and Ride program. Brendan Merithew shared that the TPB would follow up with more info on CTP's.

**Joel Setzer moved to approve the PWP as submitted and to forward that on to the LOSRPO TAC for consideration. Kris Boyd seconded and the motion carried upon a vote and without further discussion.**

Approve LOSRPO Prioritization Methodology: Vicki Eastland shared that the draft Prioritization Methodology was reviewed in October 2015 by both the RPOTCC and the RPOTAC, it was then sent to NCDOT SPOT office, reviewed and conditionally approved by the NCDOT Methodology Review Committee in December 2015. The Methodology has been advertised in the Mountain Express and placed on the RPO's website since January 20<sup>th</sup>, 2016 and has received no public comments to date. Vicki Eastland requested approval to send the proposed methodology on to the LOSRPO TAC for final approval. Copies of the full methodology were made available at today's meeting. Mark Burrows shared his surprise that there were no public comments so far. Vicki Eastland shared that the methodology has been tested and allows for flexibility based on public input and/or the TAC's discretion.

**Karen Kiehna moved to accept the recommendation that the proposed LOSRPO Prioritization Methodology be forwarded to the TAC for their consideration. Denise Braine seconded and the motion carried without further discussion.**

Review changes to LOSRPO 2016 Meeting Schedule: Vicki Eastland shared that the LOSRPO meeting schedule for 2016 was being presented for information only as there have been a couple of date changes. She noted the NCAMPO Conference (May 11 - 13, 2016) which has necessitated changing the TCC's May meeting date to the 19<sup>th</sup>.  
**No action required.**

CTP 101 Presentation: Brendan Merithew shared that the Comprehensive Transportation Plan 30 year horizon provides the basis for long-range transportation planning which is multi-modal (Bicycle/Pedestrian/Rail/Transit/Highway with consideration for Aviation and Ferry, if applicable). The CTP is not a fiscally constrained plan and no funding is programmed into the CTP. The CTP covers a 30 year timeframe and projects in the CTP can trickle in and become part of the STIP.

Major milestones for development of the CTP includes the formation of the Steering Committee to develop the vision for the plan; conducting needs assessments throughout the LOSRPO region; analysis of alternatives; the development of the final plan and plan adoption. The timeframe for the entire process is 12-18 months and is dependent on the needs of the RPO region.

The CTP 101 presentation can be found at the following link:

[http://www.landofsky.org/pdf/LGS/RPO/CTP\\_Introduction\\_Presentation\\_NCDOT\\_TP.pdf](http://www.landofsky.org/pdf/LGS/RPO/CTP_Introduction_Presentation_NCDOT_TP.pdf)

Joel Setzer requested that the current CTP be posted on the LOSRPO website. Brendan Merithew commented that Vicki Eastland will be conducting the needs assessments for the LOSRPO counties.

Discussion occurred about how the CTP process drives scoping of projects- which is one of the main things the document is meant to do.

Vicki Eastland shared that we do have the FBRMPO CTP kicking off which will necessitate the for need rural representation on the MPO's Steering Committee for the plan update.

**Information only. No action required.**

## **REGULAR UPDATES**

NCDOT Division 13 Division 14 updates  
Transportation Planning Branch Updates (None)  
Legislative Updates  
Staff Updates and Housekeeping

## **ADJOURNMENT**

Vicki Eastland announced that the LOSRPO TCC and TAC meetings for March may be cancelled due to lack of agenda items.

Vicki Eastland welcomed Sara Nichols.

Mark Burrows thanked everyone for attending today's LOSRPO TCC meeting.

***Joel Setzer moved to adjourn the meeting. Kris Boyd seconded and the meeting was adjourned.***